VELCOM
Exceed Expectation

ERP READINESS AUDIT

VELCOM's Enterprise Business Solutions (ERP / SCM / CRM / BI) extensive experience of more than 2000 person months enables successful Product / Vendor Selection & Project Implementation for its customers.

VELCOM provides Leadership & Guidance to Minimize project risks, Step up implementation progress and Increase the success & value of the customer ERP project initiatives.

VELCOM primarily focus on mid size organizations across industries and helps its clients   manage every aspect of their ERP Initiative, from strategic planning to day-to-day operations.

VELCOM achieve this through our "Generate more value from the existing IT infrastructure" strategy, which is built on our expertise in ERP consulting & technology and industry knowledge.

VELCOM serves as advisors exercising trusted responsibility to its customers.

VELCOM ERP IT SOURCING PVT LTD

An Independent ERP Consulting & Talent Sourcing Company

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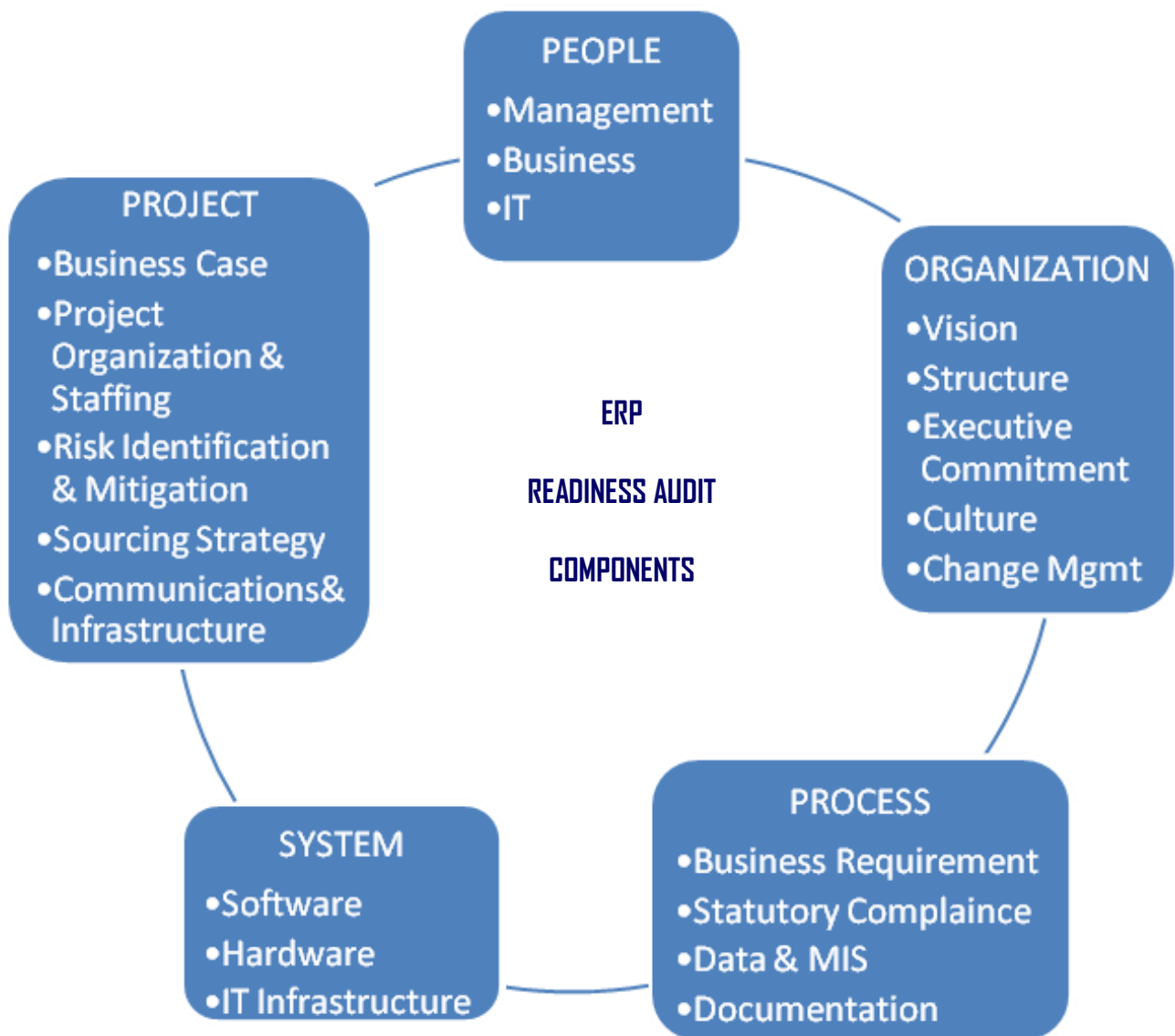Phone: +91-44-24743415; E-mail: enquiry@velcomerp.com
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ERP READINESS AUDIT

ERP Readiness Audit is the process used to find out the readiness level of the organization to execute the ERP project initiative, and identify specific areas to focus on in its preparation process.

ERP Readiness Audit is the ideal first step for Organization to take in its ERP Project Initiative. This would help Organization to clearly understand its current Readiness level and have an action plan to be fully ready to implement the ERP Project successfully. The key business users should be involved in this audit phase, so that they assume ownership of the ERP project initiative.

PEOPLE
- Management
- Business
- IT

ORGANIZATION
- Vision
- Structure
- Executive Commitment
- Culture
- Change Mgmt

PROJECT
- Business Case
- Project Organization & Staffing
- Risk Identification & Mitigation
- Sourcing Strategy
- Communications & Infrastructure

SYSTEM
- Software
- Hardware
- IT Infrastructure

PROCESS
- Business Requirement
- Statutory Complaince
- Data & MIS
- Documentation

ERP

READINESS AUDIT

COMPONENTS

ERP READINESS AUDIT

The purpose of the Readiness Audit is to

♦   Evaluate the level of overall preparedness of the organization to carry out a successful ERP implementation.

♦   Assess effectively the readiness of the client employees to adapt a new ERP system

♦   Develop employee buy-in to the project

Readiness Audit to gauge how prepared the organization is, has to be done with a minimum target score, below which the ERP implementation has to be postponed.

The organization should then first concentrate on improving the business process, systems and procedures before initiating the ERP Implementation.

Many ERP implementations fail not because of any technical defect in the software but because the organization is not ready for it yet.

ERP

READINESS AUDIT

PROJECT METHODOLOGY

INITIATE	STUDY	COLLECT DATA	ANALYZE	DELIVERABLE

•Define objective / Goals
•Finalize scope
•Form project team
•Kick-off project
	•Understand current status of
	  •Organization
	  •People
	  •Process
	  •System
	  •Project
	•Identify Process Issues & risk
	•Identify Metrics
		• Vision / Priority / Challenges / Resources of Management, Business & IT
		• Organization structure – Management, Business & IT
		•Relevant historical initiatives
			•Review Process Issues & Data
			•Benchmarking leading practices
			•Identify gaps, strengths & weaknesses
			•Identify & evaluate improvement opportunities
			•Develop prioritized list of recommendations
				•Dashboard
				  •Factors categorized as: Good / Fair / Alert
				•Report
				  •Objectives
				  •Methodology
				  •Findings
				  •Recommendation
				•Conduct workshop to align project objectives with organization plan